

**APJ Abdul Kalam Technological University
Thiruvananthapuram**

Abstract

APJAKTU - Standard Operating Procedure for conduct of Ph.D viva-voce - Resolution of the Research Council - Implemented - Orders Issued

RESEARCH SECTION

U.O.No. 1336/2020/KTU

Thiruvananthapuram, Dated: 26.09.2020

*Read:-*Item No. 10.08 of the minutes of 10th meeting of Research Council held on 29.07.2020.

ORDER

The Research Council of the University while considering the matter of fixing standard operating procedure for conduct of Viva-Voce had resolved vide paper read above, *that a standard operating procedure was decided to be fixed for the conduct of Ph.D Viva-Voce as follows:-*

1. After the evaluation reports are received, the same to be forwarded to the student through the guide via the Institution Head, removing the names of examiners.
2. The student incorporates changes in thesis as required and prepares the rebuttal statements.
3. Hon'ble Vice Chancellor selects a thesis examiner and a subject expert from the same panel of 8 members submitted by the Doctoral Committee.
4. The details of experts are communicated to the Convener of Viva-Voce Board (Principal/Dean Research of the place of research).
5. The convener schedules the viva-voce in consensus with all concerned.
6. The viva-voce begins with a short welcome address, introducing the Chairman and other members, by the supervisor.
7. The chairman invites the scholar to defend his/her thesis.
8. After the presentation which shall last not more than 40 minutes, the audience poses questions and the scholar defends.
9. After the defense, the chairman declares that the board decides to recommend/not recommend the scholar for award of PhD degree.
10. After the viva-voce, the minutes in the prescribed format along with other documents indicated in the portal shall be uploaded.

Sanction is therefore accorded implementing the resolution of Research Council.

Orders are issued accordingly.

Sd/-

Dr. Shiny G *
DEAN (Research) in Charge

Copy to:-

PS to VC / PS to PVC / PA to Registrar
Day File / Stock File



* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

