



# APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

Ph: 0471 2598122; Fax: 2598522 [www.ktu.edu.in](http://www.ktu.edu.in) Email: [university@ktu.edu.in](mailto:university@ktu.edu.in)

KTU/ASST(ADMIN)/4075/2020

25.02.2021

## NOTIFICATION

I. Applications are invited to the following positions in APJ Abdul Kalam Technological University:

1. Joint Director
2. Assistant Director

The qualification and experience for the above positions have been prescribed in the First Statutes of APJ Abdul Kalam Technological University, the original of which was issued in Malayalam. Applicants shall verify and confirm their eligibility by referring to the original of the First Statutes available in the website of the University before submission of applications. ***Applicants shall verify and satisfy the method of appointment and terms and conditions of appointment specified in the Statutes issued on 05.08.2020 and published in the website of the University, before submission of the application.***

### i. **Joint Director**

The applicant shall be in the service of the University or Colleges affiliated to the University or Autonomous Colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy and having teaching experience of not less than 15 years in the Engineering branch of study, out of which 3 years shall be as Associate Professor approved by the University or the Director of Technical Education or as Assistant Director of University, and the remaining 12 years in teaching in the field of Engineering.

**Manner of Selection:** The manner of selection to the position of Director will be as per Statute 2 of the Chapter 7 of the First Statute of the University.

### ii. **Assistant Director**

The applicant shall be in the service of the University or Colleges affiliated to the University or Autonomous Colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy having teaching experience of not less than 10 years as Assistant Professor in the Engineering branch of study.



**Manner of Selection:** The manner of selection to the position of Director will be as per Statute 2 of the Chapter 7 of the First Statute of the University.

## **II. Application Form**

The Application format for the positions of Joint Director and Assistant Director, (**Form 1**) is the same. However, candidates applying for both positions are to submit separate applications for each post. The Application format is attached herewith (**Form 1**). Additional rows can be added in the word format as required. Self attested copies of certificates/relevant documents in support of claims are to be attached with the application wherever necessary.

## **III. Qualifications, Experience and Mode of Selection**

All details pertaining to method of selection, qualifications, experience, method of appointment, duration of service, pay scale etc. are provided in the First Statute of the University (Chapter 7, Sections 2 to 17), copy of which is available in the website of the University. *Applicants shall once again verify and satisfy the method of appointment and terms and conditions of appointment specified in the Statutes issued on 05.08.2020 and published in the website of the University, before submitting the application.*

## **IV. Last date of Application**

Hard copies of applications, completed in all respects, shall be addressed to "**The Registrar, APJ Abdul Kalam Technological University, CET Campus, Thiruvananthapuram, Kerala 695 016**".

The last date of receipt of application at the office of the Registrar will be **08.03.2021**. For any further inquiry please mail to: registrar@ktu.edu.in.

Dr.Praveen A  
Registrar

\* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.





# APJ ABDULKALAM TECHNOLOGICAL UNIVERSITY

CET Campus, Alathara Rd, Ambady Nagar, Thiruvananthapuram,  
Kerala 695016

**FORM 1**  
**APPLICATION FOR THE POST OF JOINT**  
**DIRECTOR/ASSISTANT DIRECTOR**

Scale of  
Pay  
:

As fixed by  
Government  
Passport size  
photograph to  
be pasted  
and  
attested by a  
Gazetted  
Officer/ Head  
of Institution

Notification No. & Date :



(Read the Notification and First Statute of the University carefully before filling up application form)

1.	Name of the Candidate in full (In Capital letters)	:	
2.	Full address for communication with PINCODE, mail IDs, Mobile/phone numbers to contact	:	
3.	Name & Designation of the Identifying officer	:	
4.	Sex : Group:	Religion :	Reservation
5.	Name of Community/Caste/Tribe (where community claimed in the application is not proved by school records, certificates issued by Tahsildar or Municipal Commissioner will be accepted as proper proof of community)	:	
6.	a. Age (Completed years) as on date of application b. Date of birth in Christian era c. Are you eligible for Age Relaxation? (if yes, give details)	:	
7.	Place of birth (Village, Taluk, District and State)	:	
8.	Are you Citizen of India by birth and/or by domicile?	:	
9.	Father's/Husband's name	:	
10.	<b>Educational Qualifications</b>		
	Name of the Examination passed	Name of University/Institution	Year of passing/acquiring degree
			Class/grade / Rank etc.
			Subject of specialization (Attach attested copies of final mark list)
	a. Graduation		
	b. Post Graduation		
	c. PhD (Give details with thesis title and the Guide under whom PhD was undertaken).		
	d. Post Doctoral Degree (Give full details of post doctoral work, name of the Institution, etc.)		
	Any other		



11	Details of Research works after PhD (add full details in a separate sheet if necessary)	:			
12	List of publications in approved journals (specify SCI/Scopus indexed, add a separate sheet if necessary, enclose one copy each of all reprints.	:			
13	Teaching Experience/Research Experience (Enclose attested copy of Experience certificate issued by Principals of Colleges/ Manager/Corporate Management/DTE. Attach documents for research experience at University/ National level Institutes including experience or guiding research at doctoral level).	:			
14	Details of externally aided projects implemented, funding agencies, funding support received, consultancies etc., project administration, Technical & Financial details. If any publication/patent/ presentations related with this project (add details in a separate sheet).	:			
15	Presentation of paper in National/ International Seminar (Add a separate sheet listing the papers). Enclose attested copies of details.				
16	What languages can the applicant read write or speak?				
	Read Only	Speak only	Read and Speak	Read, Write and Speak	Examination Passed.
17	No. of Ph.Ds Produced with details of titles/topics of Ph.D work/name of scholar, University etc.				
18	Administrative experience if any (give full details ) Name of the institution, Nature of administrative work carried out, duration etc				
19	EMPLOYMENT DETAILS (Give full particulars )				
	Name of Employer	Date of Joining & date of leaving	Years & Months of experience	Nature of Employment	Pay scale
20.	(a) Present employer's full address (b) Has the consent of the employer been obtained for submitting this application? If yes, attach copy of the consent.				



21	Name and address of three persons with email ids and contact numbers (who are not relatives of the applicant and knows the applicant well) for reference may be made	1.  2.  3.
22.	(a)Certificate of Character and Conduct from a person who knows the applicant personally (obtained not earlier than six months prior to the date of application).  (b) Name, address and contact number of the person who issued the certificate.	
23	Details of Books published (Enclose details)	
24.	Extra Curricular activities in School and College (enclose attested copies of certificates) (i) Social service (ii) NCC (iii) Sports and Games (iv) Students services (v) Any other	
25.	Any special honour received /additional Information which the applicant wishes to provide. (attach copies of documents)	
26.	Particulars of documents to prove age, qualification etc. ( Enclose attested copies of documents mentioned)	
27.	Have you been debarred from appearing for any exam conducted from by KPSC or any Centre/State Government/Quasi Government bodies / Dismissed from service or convicted by a Court of Law	
28.	If yes, give details	
29.	Any other details	



30.	List of enclosures	
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**DECLARATION OF THE APPLICANT**

I certify that the information given above is correct to the best of my knowledge and belief. I agree to bind myself to all the conditions of service of APJAKTU and duties & responsibilities and manner of selection of the position as per the Act and First Statutes of the University issued on 05.08.2020 or any amendments thereto.

Place :

Signature of applicant:

Date:

Name in block letters :

N.B. All applicants are informed that **canvassing in any form, if proved, will lead to cancellation of the application**. Defective applications in any respect will be summarily rejected. If the space provided in the application form is insufficient, more rows can be added, separates sheets of paper can be attached to the main application form and reference to the same may be made in the relevant column.

