



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

63/2014/KTU

30.12.2019

Quotation No.001/63/2014/KTU

Notice Inviting Quotations for Hiring of Mini Bus (26 Seater Non A/c)

A.P.J Abdul Kalam Technological University invites sealed quotations from the individuals/ Govt. registered tour operators/ Bus rental agency/ Vehicle provider to provide Mini Bus (26 Seater Non A/c) on monthly rental basis for a period of one year to the University to ferry staff of the University under following terms and conditions :

Terms and conditions :

1. Vehicle should be in good condition and manufacturing date should not be before ' April 2017'
2. The Vehicle should have valid commercial registration with up to date insurance, fitness, permit as the case may be.
3. It shall be the responsibility of the Service Provider to pay all taxes and levies to the Government from time to time and ensure to keep all documents like Road permit, Insurance, Pollution Certificate etc. up-to-date.
4. Vehicle should be provided with driver etc. for carrying Staff of A.P.J Abdul Kalam Technological University as per route notified by the University authority from time to time.
5. The fuel charges of the vehicle do not borne by the University.
6. Vehicle shall be provided on all days including Saturdays & Sundays and other declared Holidays/ Vacation until & Unless any instructions given verbally or in writing by any designated official of the University.
7. Rate quoted in the bid must include the salary of driver ,taxes (GST and other taxes as per rate applicable) and any other maintenance expenditure in respect of the Vehicle provided.
8. The Driver of the vehicle should have a valid Heavy Driving Licence and badge as the case may be, issued by the competent authority.The Driver should not have any previous record of traffic violation of serious nature which resulted in the suspension of Driving Licence or equivalent punishment.The charecter and conduct of the Driver should be good.
9. It shall be the responsibility of the Service Provider to undertake periodical services, minor and major repair works. During the period of maintenance / repairs, Service provider has to provide alternative bus for running.
10. In case of accident, Service provider shall be responsible to settle the case.



11. The bidder shall submit a set of copies of the all relevant documents like Vehicle Registration Certificate for Commercial use, Insurance Policy Document, Pollution Clearance Certificate, Identification Proof (Voter ID or certificate of residence etc.), Trade License / Firm Registration.
12. In case of breakdown of the vehicle/ sickness of the drivers replacement of the vehicle/Drivers should be provided immediately. In case of failure, twice the hire charges for the day shall be deducted from the monthly bill.
13. Successful bidder, to whom the work order is issued shall have to furnish a security deposit of ₹ 15,000/- in favour of A.P.J Abdul Kalam Technological University. The said deposit shall be refundable on expiry of the contract or upon termination of Contract.
14. The successful bidder shall have to enter into an agreement with the University embodying all the terms and conditions of the contract. The terms and conditions of the bid will form part of the agreement along with other clauses.
15. Successful bidder will have to provide vehicle within 07 days from the date of receipt of the order along with a signed copy of agreement and Security deposit of ₹ 15,000/- (refundable).
16. Under no circumstances University shall be responsible for any type of accident, or non payment of taxes, insurance or any legal complicity.
17. Subject to satisfactory performance hiring of the Vehicle may be extended for further period as per requirement of the University at the same/revised rate under same terms & conditions.

Interested bidders may submit their quotations in a sealed envelope superscribed as "**Quotations for Hiring of Mini Bus (26 Seater Non A/c)** " on the top of the envelope to the following address :

**The Registrar,
A.P.J Abdul Kalam Technological University
CET Campus, Alathara Rd,
Ambady Nagar, Thiruvananthapuram,
Kerala 695016**

The last date of receipt of Quotations is 15-01-2020, 3.00 P.M. The Quotations will be opened on the same day at 3.30 P.M in presence of the bidders who wish to present for the same. The undersigned reserves the right to accept or reject any Quotation if found unsatisfactory without assigning any reasons thereof.

Dr PADMAKUMAR G P
Registrar

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

