

Procedure to be followed while applying for Provisional Certificate

- (1) Request for Provisional Certificate is available in EXCEL form from the University website / college.
- (2) Fill all the entries of the request form in the excel sheet itself and finally take the Print-out. Student should sign on the request form and also obtain recommendation from the Principal.
- (3) Attach the Self-attested copy of Qualifying Degree certificate and obtain attestation by the Principal of the Institute where the student underwent M.Tech.
- (4) Attach the Self-attested copy of "final mark-list showing CGPA / aggregate marks" of the Qualifying degree and obtain attestation by the Principal of the Institute where the student underwent M.Tech.*
- (5) If correction in Name is required attach self-attested copy of the valid proof and obtain attestation by the Principal of the Institute where the student underwent M.Tech.
- (6) Colleges are directed to collect the request form along with necessary documents from eligible students on or before 8th August 2017, Tuesday. Further procedure will be informed soon.

Note:

- If correction in name is NOT required, mention N.A. against (2)
- Against (29) mention SGPA of semesters for which grade card is received through student portal.
- AIU – Association of Indian universities - www.aiu.ac.in
- If the preferred mode of reception is KTU, Trivandrum, KTU will inform the student when the certificate is ready.