



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

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Instructions to admit students from Cochin Institute of Science and Technology in compliance with the judgement of Hon'ble High Court and Supreme Court.

In view of the Judgement of Hon'ble High Court and Supreme Court, the following schedule is fixed for shifting students from Cochin Institute of Science and Technology, Muvattupuzha to institutions of their choice

Date of submission of application in the prescribed format to the institutions willing to admit the student (NOC from CISAT is not mandatory) - 16th July 2019

Date of submission of the consolidated list of students with details by the host institution to the University - 19th July 2019

Date of completion of transfer process in the KTU porta I- 24th July 2019

The institutions willing to admit students from Cochin Institute of Science and Technology shall ensure that they have vacancies within the sanctioned strength in each semester and branch.

NRI students can be admitted in colleges with NRI status only.

Mandatory NOC from Cochin Institute of Science and Technology is not necessary as per the Judgement of the Hon'ble High Court.

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.





APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

PROFORMA FOR INTERCOLLEGIATE TRANSFER S3/S5
(To be Submitted to the present and opted colleges)

1. Name of Student :
2. KTU Student ID :
3. a) College of Present Study :
b) Branch of Study and semester:
c) Type of Institution Govt
 Govt. Aided
 Self Financing
4. a) College to which transfer is sought:
b) Name of the College :
c) Nature of Affiliation Govt
 Govt. Aided
 Self-Financing
5. Do you belong to any of the following category?
 Govt. of India Nominee
 Management Quota in Aided Colleges
 Any other category which are ineligible for transfer as per the conditions for admission prescribed by Govt of Kerala / Govt. of India. Details of Academic Performance

6. Details of Academic Performance

	S1	S2	S3	S4
Have you passed in all subjects (YES/NO)				
GPA/CGPA Obtained				
Grade Obtained for Mathematics				
Grade Obtained for Physics				
Grade Obtained in Chemistry				



7. **Father / Guardian's Name:**

8. **Communication Address:**

Email:

Mobile:

Land Line:

Signature of Student:

Signature of Guardian:

9. **Recommendation from Principals**

College of Present Study	College to which admission sought
<p>Name of College:</p> <p>Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/></p> <p>Remarks:</p> <p>Name of Principal:</p> <p>Signature of Principal:</p> <p>Date:</p>	<p>Name of College:</p> <p>Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/></p> <p>Remarks:</p> <p>Name of Principal:</p> <p>Signature of Principal:</p> <p>Date:</p>
<p>Relieved the Student: Yes <input type="checkbox"/> Upload the data in KTU portal :Yes <input type="checkbox"/></p> <p>Signature of Principal: Date:</p>	<p>Admitted the Student: Yes <input type="checkbox"/> Upload the data in KTU portal :Yes <input type="checkbox"/></p> <p>Signature of Principal: Date:</p>
<p>College Seal:</p>	<p>College Seal</p>

(To be uploaded in KTU portal after completion of transfer.)



Norms for College Transfer

Students will have only one option of college for transfer.

Students should meet the academic eligibility requirement prescribed for the semester to which they apply for transfer.

The college transfer once approved by the receiving college shall be final and binding on the student. No student will be permitted to refuse the change of college once offered.

The selected candidates shall remit a fee of Rs.3000/- (exempted for SC/ST students) within the stipulated date while joining the new college.

Procedure for College Transfer

Student submits the request for transfer to the college in which transfer is sought

Principal of receiving college, based on the availability of seats within the sanctioned strength and based on the norms of the University, publishes a list of students that can be admitted.

Principal of receiving college submits the consolidated list of students with details to the University.

University verifies and approves the transfer.

Student remits the fee prescribed.

