

(College letter head)

Date: _____

To

Dr. W G Prasanna Kumar
Chairman
Mahatma Gandhi National Council of Rural Education
Department of Higher Education, Ministry of Education, Government of India

Subject: Submission of details of Rural Entrepreneurship Development Cell in our Institution

Dear Sir,

We are happy to hear that MGNCRE at the behest of MoE is organizing online workshop on "Rural Entrepreneurship Development" and we are looking forward to participate in the workshop.

As required for taking this mission of building entrepreneurship among students of our Institution, a cell on Rural Entrepreneurship Development is formed as under:

S. No.	Role in Cell	Name	Designation/Assigned Faculty	Mobile No.	E-mail ID
1	Chairman		Principal		
2	Internship and Apprenticeship with Rural Enterprises (Training and Placement Wing)				
3	Initiating Rural Entrepreneurship (Entrepreneurship wing)				
4	Networking with Rural Manufacturers (Rural Engagement wing)				
5	Developing Rural Technological Interventions (Technology wing)				
6	Grooming students to be Rural Entrepreneurs (Personality Development wing)				

Thanking you,

With Regards

(Signature)
(Principal Name)
Principal
(College Name), Affiliated to (University Name)
(District, State)