



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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Thiruvananthapuram

Abstract

APJAKTU - Academic - Conduct of Lower Semester Examinations- Guidelines and Procedure for Evaluation and Assessments- Syndicate decision- Orders issued.

ACADEMIC SECTION

U.O.No. 1066/2020/KTU

Thiruvananthapuram, Dated: 28.07.2020

*Read:-*1. DO No. F.1-1/2020 (Secy) from the University Grants Commission (UGC) dated 29.04.2020

2. Letter: No. AICTE/MS office/Special 02/ from the All India Council for Technical Education (AICTE) dated 01.05.2020

3. Recommendation of the Academic Council of the University held on 11.07.2020

4. Resolution of the Syndicate of the University held on 22.07.2020.

ORDER

In exercise of the powers conferred under sub section (5) of the Section 14 of the APJ Abdul Kalam Technological University Act, 2015, sanction has been accorded by the Hon'ble Vice Chancellor for the following.

As per reference read 1st above, the UGC has issued guidelines for the conduct of lower semester examinations. The AICTE as per letter read 2nd above, has directed the University to follow the said guidelines in the conduct of lower semester examinations for all the colleges affiliated to the University. As per reference cited 3rd above, the Academic Council of the University has recommended to follow the said guidelines. As per reference 4th cited above, the Syndicate of the University, after due consideration, has resolved to accept the recommendation of the Academic Council.

Accordingly, performance of students in lower semesters (**other than final semesters**), in the July/August 2020 regular examinations for B.Tech., M.Tech., MCA, MBA, M.Arch., M.Plan., B.Arch., B.Des and BHMCT programmes (including all Part-time programmes) will be computed based on their Cumulative Grade Point Average (CGPA) upto the previous semesters.

For example, for computing the performance of a student in S6: CGPA upto S5 will be considered; for S4: CGPA upto S3 will be considered, and for S2: CGPA of S1 will be considered.

The assessments, for the lower semesters, should be made on the basis of the following principles:

1. The CGPA upto the previous semester will be converted to percentage of marks based on the approximate formula approved by academic committees of this University for conversion of CGPA to



percentage of marks.

2. Percentage of marks thus obtained, rounded off to the nearest integer, will be taken as the marks scored by the candidate in all the theory subjects of end-semester regular University examinations of July/August 2020.
3. A flat moderation of 5% of the maximum marks will be given in the end-semester examination for each subject.
4. Internal marks in each subject, allotted by the faculty concerned, will be normalised as per the procedure discussed in the concerned regulations, with reference to the University examination mark computed as per the Clauses 2 & 3. Normalised internal mark is added to the end-semester examination mark (with moderation) to obtain the total marks earned by the candidate in each subject. **This total marks is used to decide the grade of the student in the concerned subject.**
5. Present grade of the students in S2, S4, and S6 will be computed as per the steps 1-4, and it will be recorded as the marks of 2020 July/August examinations in the *Examination Grade Sheet*. It may be noted that the marks for all subjects in S2, S4, and S6 depends on the performance of the student in the previous semesters. A student is deemed to have completed S2, S4, or S6 only if he has successfully completed all the subjects in the previous semesters. Marks for the current semester S2, S4 and S6 will be computed in two different methods, one by considering the CGPA obtained and the other by re-computing the CGPA after assigning P (pass) grade for all failed subjects in the previous semester(s). The revised grade card will be issued only when the student actually pass all subjects by appearing in the supplementary examinations to be held subsequently. Month and year of last supplementary examination of previous semesters which makes the student pass all the failed subjects in the previous semesters will be recorded in the *Semester Grade Sheet* as the month and year of passing of S2/S4/S6. The *Examination Grade Sheet* of 2020 July/August examinations will be relevant till the student pass all examinations of previous semesters and this grade sheet has to be used for all official purposes till then. In case a student leaves the University, *Semester Grade Card* will be issued for S2, S4, or S6 as mentioned above, based on the results at the time of leaving.
6. As per the above strategy, the end-semester marks of S2 solely depends on the Semester Grade Point average (SGPA) of S1. If a student performs badly for one or two subjects in S1, his marks in all the subjects of S2 will be affected badly. Considering this, students of 2019 admission will be offered an improvement chance for TWO passed subjects in S1. Students will have the option to select these two subjects for improvement. Further, this improvement chance will be available to students who are presently in S2, in the next available examination only. Improvement options will not be available for any other examinations thereafter.
7. If a student is not satisfied with the grade obtained in any subject as per Clause 4, he/she has the option to cancel the grade of the particular subject and write the examination in the next available chance. This examination will be considered as his/her first chance. In the case of S2, the student



will not be able to cancel the grade, once he has applied for improvement of S1 as per the Clause 6.

8. It is proposed to conduct evaluation of projects based on interim-results, review, survey, simulation, software-driven, or secondary-data based considering the difficulty in doing laboratory based experiments and field/survey-based assignments. Evaluation of the projects will be performed internally at respective institutions.
9. In case a student fails to acquire minimum internal marks of eligibility, faculty members are to give an improvement chance to students to acquire the minimum marks of eligibility in internal marks. This improvement examination need cover a maximum of 3 modules for S2, S4 and S6.
10. In view of the Covid19 pandemic, the Supplementary examinations due during July/Aug 2020 of S2, S4, S6, and S7 will be conducted in the conventional mode as and when the situation is conducive of such conduct.
11. **Fees:** The examination registration fee, if any, collected from students by the respective colleges for this July/August regular examinations **shall be refunded** by the colleges concerned. University will not collect any fee from students for the assessment of the lower semesters described above.

Orders are issued accordingly.

Sd/-

Dr. VRINDA V NAIR *
REGISTRAR (IN CHARGE)

Copy to:-

1. Principals of all affiliated colleges
2. All members of the Syndicate
3. All members of the Academic Council
4. All statutory officers / IT section (for n/a)
5. PRO (For issuing Press Release to all Print and Visual media)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

