



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

KTU/AD(EXAM)/2596/2021

24.07.2021

Notification

Ref: U.O.No. 1792/2020/KTU, Dated: 23.12.2020, Cl. 9

Vide reference cited above, orders were issued for computing the performance of students in lower semesters (other than final semesters), in the May/June 2020 regular examinations for B.Tech, M.Tech, MCA, MBA, M.Arch, M.Plan, B.Arch, B.Des and BHMCT programmes (including all part-time programmes & lateral entry admissions) based on the Cumulative Grade Point Average (CGPA) upto the previous semester(s). Manner and procedure for evaluation and assessments were also published in the UO. It was also stated that *“if a student is not satisfied with the grade obtained in any subject as per the assessment strategy discussed above, he/she has the option to cancel the grade of the particular subject and write the examination in the next available chance. This examination will be considered as their first chance.”*

B.Tech and MBA Students presently studying in final semester/trimester who wish to cancel the grades of the courses/subjects acquired through the evaluation strategy mentioned in above mentioned order should **send their request to cancel the grades. The requests should be submitted through the Head of the Institution to University on or before 26th July 5pm. (Format of request is attached to this notification).**

Following points should be noted importantly regarding this:

After canceling the grades, student can write the exam in the next available chance conducted in conventional mode (pen and paper). In case of absence or failure in this chance, student will be treated as failed. To pass in the course/subject, such failed students have to write the subsequent supplementary exams in conventional mode and such attempts will be treated as supplementary chance itself. Grades once canceled will not be restored under any circumstances. Such students' final semester/trimester results will be 'withheld' until they get a pass grade in canceled courses / subject(s).

Dr. Ananda Resmi S
Controller of Examinations



* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



APJ Abdul Kalam Technological University

Request for cancellation of grades as per U.O.No. 1792/2020/KTU, Dated: 23.12.2020, Cl. 9

Name:

Register Number:

Name of Parent Institute:

Contact No.:

Contact Email ID:

Communication Address:

Codes and Names of courses whose Grades need to be canceled:

Course Code	Semester	Course Name

Declaration

I understand that the grades once canceled will not be restored as per the rules of University. Once failed or became absent in the next available chance, I understand that in order to get a pass grade in canceled subjects, I have to write the subsequent supplementary exams as and when University conducts supplementary exams as per University regulations.

Place:

Date:

Name of Student:

Signature:

Register No.:

