



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

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PROCEEDINGS

Grant of leave to the students participating in sports and cultural events - Regulation amended - Orders issued.

ACADEMIC SECTION

PROCEEDINGS NO. KTU/ASST(ACADEMIC)/428/2018 Dated, Thiruvananthapuram, 06.04.2018

Read:- Ordinance for Bachelor of Technology B.Tech / B.Tech (Honours)

ORDER

Requests are being received from Principals of affiliated Colleges seeking permission for the grant of duty leave to students for participation in sports and cultural events representing the University / the State. Considering the requests the Vice Chancellor has sanctioned to modify the clauses under Rules: RU-2 of the Ordinance of B.Tech / B.Tech (Honours) as detailed hereunder by exercising powers under Section 14 (5) of KTU Act, 2015.

Existing Rules	Modified Rules
<p>RU-2 Attendance</p> <p>Attendance is marked for each course. While 75% attendance is mandatory for writing the end semester examination in that course, students are expected to have 100% attendance. However under unavoidable circumstances students are permitted to take leave. Leave is normally sanctioned for any approved activity taken up by students outside the college covering sports and other extracurricular activities. Leave is also permitted on medical grounds or on personal exigencies. Leave of absence for all these is limited to 25% of the academic contact hours for the course.</p> <p>In case of long illness or major personal tragedies/contingencies the college Principal can relax the minimum attendance requirement to 60%, to write the end semester examination. This is permitted for one or more courses</p>	<p>RU-2 Attendance</p> <p>Attendance is marked for each course. While 75% attendance is mandatory for writing the end semester examination in that course, students are expected to have 100% attendance. However under unavoidable circumstances students are permitted to take leave. Leave is normally sanctioned for any approved activity taken up by students outside the college covering sports and other extracurricular activities. Leave shall be allowed to the students participating in sports and other extracurricular activities representing the University or the State. The minimum attendance required for appearing the end semester examination of each course will be 75% (as prevailing in existing Ordinance). The Principals are authorised to grant relaxation to the students participating in sports / extracurricular activities representing the University or the State upto a maximum of 10%. Such students should produce the participation certificate countersigned by the University Sports Coordinator / the Director of Physical Education in the case of sports activities and the Faculty Advisor in the case</p>



registered in the semester. Principal shall keep all records which led to his decision on attendance, for verification by the Academic Auditor. However this concession is applicable only to any two semesters during the entire programme. In case of prolonged illness, break of study is permitted as per RU-3.	of other extracurricular activities; within ten days of the event to the respective Head of Department and then to the Principal. Under any circumstances, the certificate will not be considered if the overall attendance of the candidate is less than 65%. Leave is also permitted on medical grounds or on personal exigencies. In case of long illness or major personal tragedies / contingencies the College Principal can relax the minimum attendance requirement to 60%, to write the end semester examination. This is permitted for one or more courses registered in the semester. Principal shall keep all records which led to his decision on attendance, for verification by the Academic Auditor. However this concession is applicable only to any two semesters during the entire programme. In case of prolonged illness, break of study is permitted as per RU-3.
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The Rules RU-2 of the Ordinance for Bachelor of Technology, B.Tech / B.Tech (Honours) stands modified to the above extent. Orders are issued accordingly.

SD/-

Dr. J. SREEKUMAR *
Dean (Academic)

To

The Principal of all affiliated Colleges for information and necessary action.

Copy

to

1. VC/PVC
2. CE/Registrar/Dean(Academic)
3. JD (IT) / E-governance for incorporating necessary changes in the University Portal and to upload the modified Rules in the University website.

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

