



# APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

Ph: 0471 2598122; Fax: 2598522 [www.ktu.edu.in](http://www.ktu.edu.in) Email: [university@ktu.edu.in](mailto:university@ktu.edu.in)

KTU/SOEX-II/5449/2019

28.09.2020

## Notification

It is hereby notified that students appearing for below mentioned examinations can apply for change of examination centre through student login in KTU portal. Portal will be opened between 28.09.2020, Monday and 01.10.2020, Thursday (both days inclusive) for students to apply. Students who wish to write these examinations in a college other than their parent institute (ie. through which institute examination registration is done and fee paid) can apply through portal.

It may be noted that students who wish to write examinations in their parent institute itself NEED NOT apply through portal. Their examination centre will be their parent institute by default.

### **Name of Examinations:**

MCA S5 (S) Exam Sept 2020

MCA Second Year Direct S3 (S) Exam Sept 2020

### Note:

Any issues related with the examination centre change may be communicated with mail ID: **centrechange@ktu.edu.in** before last date. All the mails sent to this mail ID by students should carry student name, register number and contact number. Issues reported to other mail IDs will not be attended.

**Students should opt for an exam centre for each exam. As an example, a student having supplementary exam in both S1 and S3 should separately apply for each exam.**

Students can opt 3 different colleges as exam centre. University will allot one exam centre based on the availability. An exam centre change will be effective, when it is in "approved" status in portal. Students can observe this through their own login. Name of examination centre will be displayed in Hall Ticket also.

Center change Provision will be opened for exams of other semesters immediately after completing examination registration.

There are many colleges with similar looking names. Any mistake in selection of an institute as exam centre may lead to allotting a distant college as exam centre. The option providing page in student login is provided with complete address of opted colleges. Students should take utmost care while submitting options.

Kiron K R

Controller of Examinations (In Charge)



\* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

