



# **APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY**

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19.11.2019

## NOTIFICATION

University is in receipt of requests from students of non-functional colleges regarding allotting exam centre for them to attend forth coming M.Tech degree Examinations. Such students are directed to send a request to Controller of Examinations in attached format mentioning name of preferred exam centre. Scanned copy of the signed request should be sent to [support@ktu.edu.in](mailto:support@ktu.edu.in) from 20.11.2019 to 25.11.2019. Such emails should carry subject line: "Request for Exam Centre Change M.Tech Examinations". Students need not approach the University directly for this purpose

Dr. Suresh Babu  
Controller of Examinations

\* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



From

<student name, register number, parent Institute>

To

Controller of Examinations

KTU

Sir,

Since my parent institute is not functioning now, I kindly request you to allot an exam centre for me to write forthcoming M.Tech examinations. Details are shown below:

Preferred Institute:

Address of the Institute:

Course codes of Supplementary Courses:

<Signature>

Name:

Address:

Mobile:

Email ID:

