



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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KTU/AD(EXAM)/2596/2021

23.08.2021

Notification

Ref: U.O.No. 1792/2020/KTU, Dated: 23.12.2020, Cl. 9

Vide reference cited above, orders were issued for computing the performance of students in lower semesters (other than final semesters), in the May/June 2020 regular examinations for B.Tech, M.Tech, MCA, MBA, M.Arch, M.Plan, B.Arch, B.Des and BHMCT programmes (including all part-time programmes & lateral entry admissions) based on the Cumulative Grade Point Average (CGPA) upto the previous semester(s). Manner and procedure for evaluation and assessments were also published in the UO. It was also stated that *“if a student is not satisfied with the grade obtained in any subject as per the assessment strategy discussed above, he/she has the option to cancel the grade of the particular subject and write the examination in the next available chance. This examination will be considered as their first chance.”*

B.Tech and MBA Students presently studying in final semester/trimester are already provided a provision to cancel the grades vide Notification No. KTU/AD(EXAM)/2596/2021 dated 24.07.2021.

Therefore all students of B.Tech, B.Tech Part-Time, M.Tech, M.Tech Part-Time, MCA, MCA integrated, MBA, MBA Part-Time, M.Arch, M.Plan, B.Arch, B.Des and BHMCT programmes - *except B.Tech and MBA full time and part time students undegone final semester/ trimester exams in June/July 2021* - who wish to cancel the grades of the courses/subjects acquired through the evaluation strategy mentioned in above mentioned order should **send their request to cancel the grades to University. The requests should be submitted through the Head of the Institution to University on or before 26th August 2021, Thursday 5pm. (Format of request is attached to this notification).**

Following points should be noted importantly regarding this:

After canceling the grades, student can write the exam in the next available chance conducted in conventional mode (pen and paper). The next available chance will be the regular even semester exam to be conducted by the University for the particular semester during the academic year 2020-21. This examination will be conducted for 70% marks with an examination duration of 2hr. 15 mts. and marks obtained out of 70% mark in this exam will be converted to a scale of 100% by multiplying with 1.42857. This examination will be considered as the regular chance for the students who have cancelled the grades.

In case of absence or failure in this chance, students will be treated as failed. To pass in the course/subject, such failed students have to write the subsequent supplementary exams in conventional mode and such attempts will be treated as supplementary chance itself.



Grades once canceled will not be restored under any circumstances.

Dr. Ananda Resmi S
Controller of Examinations

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



APJ Abdul Kalam Technological University

Request for cancellation of grades as per U.O.No. 1792/2020/KTU, Dated: 23.12.2020, Cl. 9

Name:

Register Number:

Name of Parent Institute:

Contact No.:

Contact Email ID:

Communication Address:

Codes and Names of courses whose Grades need to be canceled:

Course Code	Semester	Course Name

Declaration

I understand that the grades once canceled will not be restored as per the rules of University. Once failed or became absent in the next available chance, I understand that in order to get a pass grade in canceled subjects, I have to write the subsequent supplementary exams as and when University conducts supplementary exams as per University regulations.

Place:

Date:

Name of Student:

Signature:

Register No.:

