



# APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016

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No. KTU/A/134/2016

Thiruvananthapuram

Dated: 30.01.2018

## CIRCULAR

Sub:- APJAKTU - Transfer of students from KMP College of Engineering to other affiliated Colleges - Instructions - Reg.

Ref :- 1. Letters dated 05-01-2018 & 13-01-2018, from the Chairman, KMP College of Engineering, Asamannor, Perumbavoor, Ernakulam District  
2. Orders of the Hon'ble Vice Chancellor in File No. KTU/A/134/2016.

The Management of KMP College of Engineering, Cherukunnam, Asamannor P.O. Odakkali, Perumbavoor, Ernakulam District in the letter cited has informed their willingness to transfer the existing Under Graduate students of the Colleges under this University to other institutions, owing to the financial crisis faced by the Institution due to lower admissions.

Hence it has been decided to grant transfer to students of this University enrolled through the said Institution to other affiliated Institutions (except Government / Aided Colleges) of their choice. The students shall obtain Transfer Certificate from KMP College of Engineering and furnish the same along with the application for College transfer attached herewith to the Principal of the College to which transfer is sought.

The Principal(s) concerned shall enter the required details under "**Shift College**" option in the Portal and admit students to the available vacancies and in the appropriate Branch of study as per rules. Only those Colleges which are authorised to admit students under NRI Quota need grant admission to students admitted under that quota. The process shall be initiated and completed immediately so that the students can attend classes at the newly opted Colleges without delay.

**Dr. J. SREEKUMAR \***

Dean (Academic)

To

1. Principal, KMP College of Engineering, Cherukunnam, Asamannor P.O., Ekm.
2. The Principals of all affiliated Colleges
3. The E-governance Team (for urgent necessary action)
4. The PA to VC/ PVC/ Registrar/ CoE/ Dean(Academics)/ Dean(Research)/ Director(Academics)/ DR (Admn)/ DR (Exam)



\* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.





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**PROFORMA FOR SHIFT COLLEGE FOR SEMESTER .....**  
**( To be Submitted to the present and opted colleges)**

1. Name of Student :
2. KTU Student ID :
3. a) College of Present Study :  
b) Branch of Study and semester:  
c) Type of Institution  Govt  
 Govt. Aided  
 Self Financing
4. a) College to which transfer is sought:  
b) Name of the College :  
c) Nature of Affiliation  Govt  
 Govt. Aided  
 Self-Financing
5. Do you belong to any of the following category?  
 Govt. of India Nominee  
 Management Quota in Aided Colleges  
 Any other category which are ineligible for transfer as per the conditions for admission prescribed by Govt of Kerala / Govt. of India. Details of Academic Performance

## 6. Details of Academic Performance

	S1	S2	S3	S4
Have you passed in all subjects (YES/NO)				
GPA/CGPA Obtained				
Grade Obtained for Mathematics				
Grade Obtained for Physics				
Grade Obtained in Chemistry				



7. **Father / Guardian's Name:**

8. **Communication Address:**

**Email:**

**Mobile:**

**Land Line:**

**Signature of Student:**

**Signature of Guardian:**

9. **Recommendation from Principals**

<b>College of Present Study</b>	<b>College to which admission sought</b>
<p><b>Name of College:</b></p> <p><b>Recommended</b> <input type="checkbox"/> <b>Not Recommended</b> <input type="checkbox"/></p> <p><b>Remarks:</b></p> <p><b>Name of Principal:</b></p> <p><b>Signature of Principal:</b></p> <p><b>Date:</b></p>	<p><b>Name of College:</b></p> <p><b>Recommended</b> <input type="checkbox"/> <b>Not Recommended</b> <input type="checkbox"/></p> <p><b>Remarks:</b></p> <p><b>Name of Principal:</b></p> <p><b>Signature of Principal:</b></p> <p><b>Date:</b></p>
<p><b>Relieved the Student: Yes</b> <input type="checkbox"/> <b>Upload the data in KTU portal :Yes</b> <input type="checkbox"/></p> <p><b>Signature of Principal:</b> <b>Date:</b></p>	<p><b>Admitted the Student: Yes</b> <input type="checkbox"/> <b>Upload the data in KTU portal :Yes</b> <input type="checkbox"/></p> <p><b>Signature of Principal:</b> <b>Date:</b></p>
<p><b>College Seal:</b></p>	<p><b>College Seal</b></p>

(To be uploaded in KTU portal after completion of transfer.)

