



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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KTU/AD(EXAM)/2365/2020

03.09.2020

Circular

Sub: Conduct of Supplementary Examinations of various programmes for UG/PG courses scheduled from the first week of September 2020; adherence to SOP/health protocols-reg:-

- Ref:** 1. Recommendation of the Academic Council of the University held on 11.07.2020
2. Resolution of the Syndicate of the University held on 22.07.2020.3.
3. Timetable for Supplementary Examinations published by the University on 13.08.2020 (UG,PG) & 23.08.2020 (MBA)
4. Circular from the University No. KTU/AD(EXAM)/2365/2020 dated 24.08.2020

Dear Sir/Madam,

The Supplementary semester examinations of all programmes will be conducted as per recommendations and resolutions of the Academic Council and Syndicate of the University (**Ref.1&2**) in the conventional offline format from 09.09.2020 (**Ref 3**). As a special consideration to students with backlogs, odd semester supplementary examinations will also be conducted as a **special onetime chance** this year. However, this is a consideration only for this academic year and **University will strictly adhere to the concerned regulations from next academic year (AY 2020-21) onwards**. University has already requested students with backlogs, to utilize this onetime chance, to clear all of their pending arrears/subjects (**Ref 4**).

Strict health protocols, as per SOP recommended by the regulatory agencies, are to be strictly followed in the conduct of these examinations. All Heads of Institutions are requested to contact the district administration/health department for any assistance in this regard. All Principals are requested to constitute a "**War Room**" in their institutes, in accordance with the Covid-19 SOP/advisory from health department. The War room shall contain the Principal, Heads of Departments, PTA secretary/president, NSS coordinator, representatives from non-teaching staff, representative from health department, representatives from police/fire & safety etc. All issues related with the conduct of examinations are to be discussed and adequately addressed at the Institutional level by the Principal with support from the 'war room'. Details of the 'war room', including the contact phone numbers shall be notified in the college website and the same may be forwarded to warroom@ktu.edu.in.

Students having any specific difficulty/reluctance in attending these supplementary examinations may be advised to wait for the next immediate chance. **University will not entertain/respond to any communication for postponement of examinations or**



change in its mode of conduct. We request the fullest cooperation from the Heads of Institutions/faculty/staff, students and all concerned for the successful conduct of these supplementary examinations as scheduled from 09.09.2020.

Kiron K R
Controller of Examinations (In Charge)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

