



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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KTU/ASST(ADMIN)/3826/2020

21.08.2020

DETAILED NOTIFICATION

I.Applications are invited to the following positions in the APJ Abdul Kalam Technological University, details of which are as follows:

1. Dean (Academic)
2. Dean (Research)
3. Registrar
4. Finance Officer
5. Controller of Examinations

The qualification and experience for the above positions have been prescribed in the First Statutes of the APJ Abdul Kalam Technological University, the original of which was issued in Malayalam. Applicants shall verify and confirm their eligibility by referring to the original of the First Statutes available in the website of the University before submission of applications. ***Applicants shall verify and satisfy the method of appointment and terms and conditions of appointment specified in the Statutes issued on 05.08.2020 and published in the website of the University, before submission of the application.***

1. Dean (Academic)

The applicant should have teaching experience of not less than 20 years in the University or Colleges affiliated to the University or Autonomous Colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy or National institutes in the field of Engineering Technology recognized by the Central Government or State Government, out of which 5 years shall be as Professor approved by the University or the Director of Technical Education, and remaining 15 years in the teaching or research field of Engineering.

Manner of Selection: The manner of selection to the position of Dean (Academics) will be as per Statute 21 of the Chapter 2 of the First Statute of the University.

2. Dean (Research)

The applicant should have teaching experience of not less than 20 years in the University or



Colleges affiliated to the University or Autonomous colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy or National institutes in the field of Engineering Technology recognized by the Central Government or State Government, out of which 5 years shall be as Professor approved by the University or the Director of Technical Education, and remaining 15 years in the teaching or research field of Engineering. The applicant should have five highly acclaimed publications in research topics and experience in guiding students for research at doctoral level. At least two students should have been awarded PhD under the guideship of the applicant.

Manner of Selection: The manner of selection to the position of Dean (Research) will be as per Statute 21 of the Chapter 2 of the First Statute of the University.

3. Registrar

The applicant should be a teacher with not less than 15 years experience in the University or Colleges affiliated to the University or Autonomous Colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy or National institutes in the field of Engineering Technology recognized by the Central Government or State Government. The applicant should have 5 years experience in administration.

Manner of Selection: The manner of selection to the position of Registrar will be as per Statute 39 of the Chapter 2 of the First Statute of the University.

4. Finance Officer

The applicant shall not be below 45 years of age and shall not have completed 55 years of age as on 01.01.2020. The qualifications and experience are as follows: Essential qualifications:

1. Shall have a Post-graduate degree in any subject from any University established in the State of Kerala or recognized by any University established in Kerala.
2. Should be a Fellow of the Institute of Chartered Accountant in India or a Fellow of the Institute of Costs & works accounts of India

Desirable qualifications:

1. MBA (Finance) or equivalent Post-graduate degree.



2. Shall have 5 years experience in executive positions in the area of Finance or Accounts or Audit in any University or any Public sector organizations under the Central Government or State Government

Manner of Selection: The manner of selection to the position of Finance Officer will be as per Statute 55 of the Chapter 2 of the First Statute of the University.

5. Controller of Examinations

The applicant should be a teacher with 20 years of teaching experience out of which 5 years shall be as Professor approved by the University or the Director of Technical Education, and remaining 15 years in the teaching field of Engineering. The 15 years' experience in teaching field shall be in the University or Colleges affiliated to the University or Autonomous Colleges under the University or Constituent Colleges of the University or Colleges with academic autonomy or National institutes in the field of Engineering Technology recognized by the Central Government or State Government. The applicant should have 5 years' experience in administration.

Manner of Selection: The manner of selection to the position of Controller of Examination will be as per Statute 71 of the Chapter 2 of the First Statute of the University.

II. Application Form

The Application format for the positions of Dean (Academics), Dean (Research), Registrar and Controller of Examinations (**Form 1**) is the same. However, candidates applying for more than one position are to submit separate applications for each post. A separate Application format is provided for Finance Officer (**Form 2**). The Application formats are attached herewith (Form 1 & 2). Additional rows can be added in the word format as required. Self-attested copies of certificates/relevant documents in support of claims are to be attached with the application wherever necessary. Departmental candidate must forward their application through proper channel, with NOC from the present employer.

III. Qualifications, Experience and Mode of Selection

All details pertaining to qualifications, experience, pay scale, method of appointment etc are provided in the First Statute of the University (Chapter 2, Sections 20 to 85), copy of which is available in the website of the University. *Applicants shall once again verify and satisfy the method of appointment and terms and conditions of appointment specified in the Statutes issued on 05.08.2020 and published in the*



website of the University, before submitting the application.

IV. Term of Appointment

The term of appointment of Registrar, Finance Officer, Controller of Examination, Dean Academic and Dean Research, shall be for a period of four years from the date on entering office or till he/she attains the age of 56 years whichever is earlier. Applicants please refer to the respective provisions in the A.P.J. Abdul Kalam Technological University (Amendment), Act 2015 (Act 17 of 2015) available in the website of the University.

V. Last date of Application

The last date of receipt of application at the office of the Registrar will be **18.09.2020, 05.00 PM** .

Hard copies of applications, completed in all respects, shall be addressed to:

**The Registrar,
APJ Abdul Kalam Technological University,
CET Campus,
Thiruvananthapuram,
Kerala 695 016**

Dr. RAJASREE M S
Vice Chancellor

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

