No. KTU/ASST1(ACADEMIC)/2217/2018

Dated: 14.06.2018

CIRCULAR

Sub:- APJAKTU - Transfer of students from Shahul Hameed Memorial Engineering College Kadakkal, Kollam to other affiliated Colleges - Orders issued - Reg.

Ref :- 1. Representation from students of Shahul Hameed Memorial Engineering College Kadakkal, Kollam seeking permission from the University for college transfer .
2. Minutes of the hearing held on 08.06.2018 regarding the shifting of students of SHM College of Engineering, Kadakkal

The students of Shahul Hameed Memorial Engineering college Kadakkal, Kollam has submitted mass petition and individual representations to the University to shift them from the college as the academic activities were not proper and regular. The representatives of the college were heard in this matter and the University reached the conclusion that the college is deficient in faculty as well as facilities and urgent intervention by the University is inevitable.

Considering the gravity of the situation, the Vice-Chancellor has accorded permission to transfer all the existing students of this University enrolled through the said Institution to other affiliated Institutions (except Government / Aided Colleges) of their choice. The students shall obtain Transfer Certificate from Shahul Hameed Memorial Engineering college Kadakkal, Kollam and furnish the same along with the application for College transfer attached herewith to the Principal of the College to which transfer is sought.

The Principal(s) concerned shall enter the required details under "**Shift College**" option in the Portal and admit students to the available vacancies and in the appropriate Branch of study as per rules. Only those Colleges which are authorised to admit students under NRI Quota need grant admission to students admitted under that quota. The process shall be initiated and completed immediately so that the students can attend classes at the newly opted Colleges without delay.

Dr. J. SREEKUMAR *

Dean (Academic)

To

    1. The Principals of all affiliated Colleges

    2. The E-governance Team (for urgent necessary action)

    3. The PA to VC/ PVC/ Registrar/ CoE/ Dean(Academics)/ Dean(Research)/ Director(Academics)/ DR (Admn)/ DR (Exam)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

APJ ABDUL KALAM
TECHNOLOGICAL UNIVERSITY

PROFORMA FOR SHIFT COLLEGE FOR SEMESTER ....
(To be Submitted to the present and opted colleges)

1. **Name of Student** :
2. **KTU Student ID** :
3. **a) College of Present Study** :
   b) **Branch of Study and semester:**
   c) **Type of Institution** ☐ **Govt**
   ☐ **Govt. Aided**
   ☐ **Self Financing**

4. **a) College to which transfer is sought:**
   b) Name of the College :
   c) Nature of Affiliation ☐ **Govt**
   ☐ **Govt. Aided**
   ☐ **Self-Financing**

5. **Do you belong to any of the following category?**
   ☐ **Govt. of India Nominee**
   ☐ **Management Quota in Aided Colleges**
   ☐ **Any other category which are ineligible for transfer as per the conditions for admission prescribed by Govt of Kerala / Govt. of India. Details of Academic Performance**

6. **Details of Academic Performance**

	S1	S2	S3	S4
Have you passed in all subjects (YES/NO)				
GPA/CGPA Obtained				
Grade Obtained for Mathematics				
Grade Obtained for Physics				
Grade Obtained in Chemistry				

7. Father / Guardian's Name:

8. **Communication Address:**

   Email:
   Mobile:
   Land Line:
   Signature of Student:
   Signature of Guardian:

9. Recommendation from Principals

College of Present Study	College to which admission sought
Name of College: **Recommended** ☐ **Not Recommended** ☐ **Remarks:** **Name of Principal:** **Signature of Principal:** **Date:**	**Name of College:** **Recommended** ☐ **Not Recommended** ☐ **Remarks:** **Name of Principal:** **Signature of Principal:** **Date:**
Relieved the Student: Yes ☐ **Upload the data in KTU portal :Yes** ☐ **Signature of Principal:** **Date:**	**Admitted the Student: Yes** ☐ **Upload the data in KTU portal :Yes** ☐ **Signature of Principal:** **Date:**
College Seal:	**College Seal**

(To be uploaded in KTU portal after completion of transfer.)