



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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KTU/SOEX-
II/5449/2019

17.09.2019

NOTIFICATION

University is in receipt of requests from various students of closed colleges like Cochin Institute of Science and Technology, Believers Church Caarmel Engineering College etc. regarding allotting an exam centre for them to attend B.Tech S8 Supplementary Examination Oct 2019. Such students are directed to send a request to Controller of Examinations in attached format mentioning name of preferred exam centre.

Scanned copy of the signed request should be sent to exam@ktu.edu.in on or before 23rd September 2019.

Such emails should carry subject line: "Request for Exam centre change - B.Tech S8(S) Exam Oct 2019". Students already submitted requests at the University should submit the request in the given format before last date through email.

There is no need for students to reach directly at the University for this purpose.

Dr. Suresh Babu
Controller of Examinations

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



From

<student name, register number, parent Institute>

To

Controller of Examinations

KTU

Sir,

Since my parent Institute is not functioning now, I kindly request you to allot an exam centre for me to write B.Tech S8 (S) October 2019 examination. Details are shown below:

Preferred Institute:

Address of the Institute:

Details of Supplementary Courses:

Course Code	Course Name

<Signature>

Name:

Address:

Mobile:

Email ID:

