



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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APJ Abdul Kalam Technological University Thiruvananthapuram

PROCEEDINGS

M.Tech Programme-Guidelines for External Registration and doing project work outside the College-Orders Issued.

ACADEMIC SECTION

No: KTU/AR(ACADEMIC-1)/1509/2016

Dated, Thiruvananthapuram, 23.08.2016

Read:- 1.M.Tech Ordinance
2.Minutes of the meeting of the Academic Committee held on 20.08.2016.

ORDER

As per M.Tech Ordinance, there is provision for extension of programme duration and project work outside the college. The students who have earned credits for the courses listed in the first two semesters are permitted to transfer their registration as external candidates if they take up a job.

There were enquiries from both the students and the Principals of colleges as regards the above clause.

Hence special guidelines were framed and the same was placed before the Academic Committee.

As per paper read as second above, the Academic Committee at its meeting held on 20.08.2016 approved the guidelines for external registration and doing project work outside the College.

In the circumstances, sanction is hereby accorded for the implementation of Academic Committee decision.

A copy each of the guidelines mentioned above is appended herewith.

Orders are issued accordingly.

SD/-

Prof. SHAJI T L *
Director(Academic)

To
The Principals of all Engineering Colleges

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



Guidelines for external registration in M.Tech programme

- i The external registration is permitted if a student gets a regular job and has earned full credits for the first two semesters as per the ordinance/regulation of the M.Tech programme.
- ii The external registration is permitted only if the place of job is at commutable distance from the college.
- iii Such external candidates have to attend regular classes for the theory courses and earn the credits in the third semester in the college in which they were registered with the approval of the employer.
- iv The project work has to be done in the organisation in which the candidate works according to the provision in the ordinance for doing project work outside the college (Clause O-14 xix) and the guidelines issued thereon.
- v In any case the student has to complete the programme within six semesters from his/her joining the programme.

Note: A student who gets long term internship, has to attend regular classes for the third semester theory courses in the college itself. The project work can be done in the organisation in which internship is done according to provisions in the ordinance (Clause O-14 xix) and the guidelines thereon. The internship is permitted only in organisations which are at commutable distance from the college.



Guidelines for doing project work outside the college

As per the ordinance for M.Tech programme, provision is available for M.Tech students to do the project work outside the college either in an industry or in an institute of repute. (Clause O-14 xix). The following guidelines are issued in this regard. These guidelines are also applicable to students who convert their registration as external candidates.

(i) Project work outside the college is only possible in the fourth semester and the area of the project should be same as that done in the 3rd semester.

(ii) There should be external and internal supervisors. The internal supervisor should belong to the parent institution and the external supervisor should be from the Institution/Industry/R&D organization with which the student is associated for doing the project work. The external supervisor should have at least an M.Tech degree in the relevant area. There should be adequate facility in the organisation for carrying out the project work at M.Tech level.

(ii) Student should apply for this through the internal project supervisor indicating the reason for this well in advance, preferably at the beginning of the 3rd semester. The application for this shall include the following:-

Topic of the Project:

Project work plan in the 3rd Semester:

Reason for doing the project outside:

Institution/Organization where the project is to be done:

External Supervisor – Name:

Designation:

Qualifications:

Experience:

(iii) Letter of consent of the External Supervisor as well as from the organization to be obtained and submitted with the application.

(iv) This application is to be vetted by the Principal & the Head of the Department and based on the decision taken, the student may be permitted to do the project outside the college with the consent of CGPC.

(ii) If the student is doing project work in an educational institution then the Institute is to be an institution of national repute like IITs, IISc, NITs etc.

(iii) A student availing this facility should continue as regular student of the parent institute itself.

(iv) The student has to furnish his/her monthly progress as well as attendance report signed by the external supervisor and submit the same to the Institute through the internal supervisor.

(v) The external supervisor is to be present during all stages of evaluation of the project work. Both the supervisors shall certify the project report for acceptance.

