

From  
Dr. Sudha George Valavi  
Principal  
Sahrdaya College of Engineering and Technology

To  
The Vice-Chancellor  
APJ Abdul Kalam Technological University  
Trivandrum

Respected Sir,

Sub: Organizing an orientation program for Electronics and Communication faculty in Electronics and Automation lab at Sahrdaya College of Engineering and Technology, Kodakara.

The curriculum of third semester of B. Tech in Electronics and Communication Engineering has **EC213 Electronics Design Automation Lab** as one of the subjects which is a relatively new course which many members of the faculty may not be familiar with. The Electronics and Communications Engineering department of our college proposes to organize an orientation program in this course from July 12<sup>th</sup> to 15<sup>th</sup> 2016. We would be much obliged if KTU make arrangements to circulate this information among all Electronics and Communication Engineering faculties so that those who are interested may make use of the program.

Details of the organizer:-  
Name: Ms. Malini Thomas  
Designation: Assistant Professor  
Contact: 9400550067

Looking forward to your co operation,

Yours sincerely,

Dr. Sudha George Valavi  
Principal

Kodakara  
28-06-2016